

2024 VENDOR CONTRACT

Saturday, September 28, 2024 • 10:00am – 5:00pm

Rain date Sunday, September 29th, 2024

Located @ the Corner of Lester River Rd & Superior St in Lakeside

Name: _____

Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Facebook Page/Website _____

Email (this will be primary form of communication) _____

Product Description _____

COST PER SPACE: Standard space \$80 / Corner space \$100

***Vendors must supply all set up materials: included but not limited to- electricity, tables, chairs, tents, WiFi, etc.

***This is a 1 day outdoor show. It is the vendor's responsibility to ensure that your booth is set up with the safety of others in mind.

- Number of Spaces _____ x Space \$ _____ = _____ Total Space Fee
(ex 2 x \$80 = \$160 Total) or (Ex 1 x\$80 & 1x\$100 = \$180)
- Food Court- Self-contained units ONLY: \$180 Total Space Fee

INSURANCE: Due to insurance requirements placed upon us by the City of Duluth, we are required to obtain a Certificate of Liability Insurance, listing Lester River Rendezvous as an Additional Insured, from all vendors who participate in the Rendezvous. Not Negotiable. **(See attached example) Initial** _____

ST19 FORM: **Initial** _____

Payment Summary

TOTAL FEE: \$ _____

Check Payable to: Lester River Rendezvous
4805 Oneida St, Duluth, MN 55804



***NEW* PayPal Link:** <https://www.paypal.com/paypalme/LesterRiverRendezvou>

VENDOR CONTRACT AGREEMENT

- Signed Contract, Payment, Proof of Insurance, and signed ST19 Form are due when application is submitted. Confirmation of acceptance will be sent by email once all documents are received.
- **Application Fee is non-refundable after August 1st, 2024. No exceptions. Including Weather.**
- Space assignment will be sent out two weeks prior.
- Rain date is Sunday, Sept. 29th, 2024. If rain date is announced, each exhibitor will be contacted by email
- Exhibitor's booth must not interfere with adjacent exhibits and must remain within their allotted space.
- Exhibitors Booth set up times:
 - o 4:00pm – 7pm Friday, September 27th, 2024 – NO EARLY BIRDS
 - o 6:00am – 8am Saturday, September 28th, 2024
 - o SECURITY PROVIDED Friday, Sept 27th 7pm - Saturday, Sept 28th 6am.
- No vehicles will be allowed over the bridge after 8 a.m. on Saturday
- Booth breakdown will be after 5 PM on Saturday. Vehicle traffic in the park is not allowed until guests have exited.
- Vendor is responsible for all City & State sales taxes due from sales. ST-19 Form
- All local & state taxes, licenses and permits are the responsibility of the exhibitor
- Booths must be staffed by exhibitors at all times.
- A \$40 fee will be assessed on any check returned by Exhibitor's bank.
- The LRR will provide local advertising promoting this community event to the general public & announce a rain date if necessary.
- The LLR committee will not be responsible for any loss or theft of exhibitor property.
- NO smoking is allowed on the Lester Park grounds

This contract constitutes the entire agreement between Lester River Rendezvous and the Exhibitor and no modification shall be valid unless in writing and signed by the parties or their representatives. Failure to follow these rules will result in immediate termination of your participation in the show.

Authorized Exhibitor Signature: _____ Date: _____

EXCLUSIVITY: The LRR does not offer exclusive rights to vendors to sell any one product. If the LRR Committee believes the number of vendors offering the same or similar products is excessive, duplicate products may be denied entry

Questions? Contact Lauren Farden
Lesterriverrendezvous@gmail.com

